

**RADIO EMERGENCY
VOLUNTEER
COMMUNICATIONS.**

**CHARTER CONDITIONS & RULES
FOR REVCOM TEAMS**

RADIO EMERGENCY VOLUNTEER COMMUNICATIONS.: CHARTER CONDITIONS & RULES FOR REVCOM TEAMS

Revision History

Revision 1.125 10 1999 Revised by: gps

Conversion to SGML and structural corrections. Some renumbering and wording changes.

Revision 1.01996

Initial creation

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Forward

The Charter Conditions are issued to a team along with their first charter when the team is first set up. This is an example of the charter Conditions document and therefore does not have real team and member details.

Chapter 1. Team Name

This REVCOM TEAM shall be known as:-

REVCOM <Team> TEAM <Number>

OFFICIAL ADDRESS:

<Address>

Chapter 2. OBJECTS:

To promote within the Team area the objects of REVCOM as set out in Article 2 of its CONSTITUTION.

Chapter 3. MANAGEMENT:

The affairs of the Team shall be managed by a Team Committee consisting of (where member numbers permit) a Chairperson, Deputy Chairperson, Team Secretary, Team Treasurer and up to four committee members, with the following terms of reference:

3.1. Meetings

To call and arrange such meetings and other Team activities as may be considered necessary, having regard to the objects of REVCOM.

3.2. Accounts

To maintain accounts of the Team finances for each calendar year. All Team funds shall be held in a Team account in a recognised banking facility, and such accounts shall be audited by a person elected to do so at a Team Annual General Meeting. A copy of such Audited accounts shall be made available to the REVCOM National Treasurer, within Thirty days, if so requested.

3.3. Minutes

To record minutes of Team and Committee meetings.

3.4. Reports

To report annually to Team members and to the N.E.C. on the activities of the Team during the preceding calendar year.

Chapter 4. ANNUAL GENERAL MEETING:

4.1. Annual General Meetings should be held such that:

4.1.1. Venue

The A.G.M. of the Team shall be held each year at such a time, date and place as may be fixed by the Team Committee.

4.1.2. Conduct

The conduct of the Team A.G.M. shall be covered by Articles (4e), (4f) & (4g) of the REVCOM CONSTITUTION.

4.2. The purpose of the Team A.G.M. shall be to:

4.2.1. Officer's Reports

Receive a report from the Team Officers or Committee.

4.2.2. Treasurer's Report

Receive a report from the Team Treasurer.

4.2.3. Elections

Elect Team Officers and committee members for the ensuing year; (all Officers and committee members shall retire each year, but shall be eligible for re-election).

4.2.4. Delegates

Elect Team delegates for County / Regional / N.E.C. Councils. (where these exist - REF: Structure).

4.2.5. A.O.B.

To deal with such other business as is relevant at an A.G.M..

Chapter 5. TEAM MEETINGS:

Team meetings should be held

5.1. Closed

Team meetings shall be held at such time, date and places as the Team Committee shall decide. Notice of such meetings shall be posted to, or members otherwise notified in good time to enable them to attend.

5.2. Open

Special open meetings may be called to further (promote) interest in REVCOM and Team objects, to which persons who do not belong to REVCOM may be invited.

Chapter 6. CONDUCT OF BUSINESS:

Meetings shall always be conducted according to accepted procedure; the Chairman's ruling shall always be final.

Chapter 7. GENERAL

7.1. Constitution

The Articles of the REVCOM CONSTITUTION where applicable and where not covered by the above rules shall be accepted as the CHARTER CONDITIONS and RULES of the Team.

7.2. Codes Of Practice

All Codes of Practice and other guides (PMR etc.), which may be issued from time to time, shall also be accepted as part of the rules of the Team.

7.3. Officers

The Team Officers (Committee) shall be responsible for ensuring that all Team Members are kept fully informed of REVCOM matters.

7.4. Observation

The N.E.C. shall have the power to determine, by whatever means, that all RULES & CHARTER conditions are being observed.

Chapter 8. AMENDMENTS:

Amendments to rules shall be as laid down in the REVCOM CONSTITUTION.

Chapter 9. DISPUTES

Any dispute(s) which cannot be resolved within the Team shall be submitted to the N.E.C. for a ruling. Such a ruling shall be binding and final. Where a County or Regional REVCOM Council exists then such complaints / disputes should, in the first instance, be referred to them. In that case the N.E.C. would be the final hearing. Written requests for such a hearing shall be sent to The Secretary of the relevant Council.

Chapter 10. Charter Issue

THIS CHARTER WAS GRANTED TO:-

REVCOM <Team> Team <Number>

BY THE NATIONAL EXECUTIVE COMMITTEE OF REVCOM

ON THE <day> day of <Month and Year>

Signed Gary Stainburn

REVCOM REGISTRAR.

conatit 2 Charter Con / Team Rules. 1993

